



**KEITH**  
CONSTRUCTION INC.

**Keith Construction, Inc.**  
An Affirmative Action/Equal Opportunity Employer

### Employment Application

#### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*First Last M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Are you a citizen of the United States?      YES    NO      If no, are you authorized to work in the U.S.?    YES    NO  
                   

Position desired: \_\_\_\_\_

List all trades experienced in: \_\_\_\_\_

Desired locations to work in: \_\_\_\_\_

O.S.H.A Certified? Yes No    Union? Yes No    Union Name: \_\_\_\_\_ Local #: \_\_\_\_\_

How did you hear about Keith Construction's job opportunities?

- Newspaper Ad. Name of newspaper: \_\_\_\_\_
- Google/Internet Search
- Flyers around the project site or Q-Code. Location of Project Site: \_\_\_\_\_
- Referral. Person who referred you: \_\_\_\_\_
- Other. Please describe: \_\_\_\_\_

#### Voluntary Identification

Per Equal Employment Opportunity and/or Affirmative Action reporting regulations, we are requesting, but NOT requiring, personal information. This information will not be used in connection with any employment decisions, and will be used solely as permitted by state and federal law.

Check One:

- Black
- Hispanic
- White (Non-Hispanic)
- Asian or Pacific Islander
- American Indian, Eskimo or Aleut
- Decline to Answer

Check One:

- Veteran
- Special Disabled Veteran
- None of the above
- Decline to Answer

#### Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*I understand that Keith Construction will review and forward this application to other subcontractors for consideration.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INTERNAL USE ONLY**

Subcontractor Referred to: \_\_\_\_\_ Date: \_\_\_\_\_

Hired       Not Hired Reason: \_\_\_\_\_

Notes: \_\_\_\_\_